

**Minutes of the Annual & Full Parish Council Meeting of
Sixpenny Handley & Pentridge.**

Held on Thursday 28th May 2026 @ 7.30pm.

Item		Action By
1908	Election of Chairman 2026-2027 It was proposed by Cllr David Chick and seconded by Cllr Colin Taylor to appoint Cllr James Reed as Chairman for the forthcoming year 2025-2026. Resolved unanimously.	
1909	Election of Vice Chairman 2026-2027 It was proposed by Cllr James Reed and seconded by Cllr Colin Taylor to appoint Cllr Simon Meaden as Chairman for the forthcoming year 2026-2027. Resolved unanimously.	
1910	Declaration of Acceptance of Office Chairman & Vice-Chairman completed their Declaration of Acceptance of Office forms for 2026-2027.	
1911	Attendance & Apologies Cllr James Reed (Chairman) Cllr Simon Meaden (Vice-Chairman) Cllr David Chick Cllr Colin Taylor Cllr Andy Turner Cllr Dave Adams Cllr Robert Hassall Cllr Rosalie Adams Also in Attendance Cllr Piers Brown (Councillor Cranborne Chase) Ciona Nicholson (Clerk) Apologies Cllr Ian Mereweather	
1912	Public Open Session Helen Lawes - Casual Vacancy Candidate was in attendance and was able to reiterate the skills and attributes she would bring to the Parish Council.	

1913	Declarations of Interest & Grants for Dispensation The following members declare non-pecuniary interests in matters relating to: Cllr Colin Taylor – Pentridge Village Hall & 1 st Woodcutt Scouts & Community Fund. Cllr James Reed – Community Land Trust & Community Speed-watch Cllr Andy Turner – Community Land Trust/Skate-park fundraising group/Sustainable Handley. Cllr David Adams – Sixpenny Handley Sports Facilities/ Allotment Association Cllr Rosalie Adams – Sixpenny Handley Village Hall / Community Fund Cllr Simon Meaden – 1 st Woodcutt Scouts	
1914	Appoint members of the Planning Committee 2026-27 See Appendix A	
1915	Appoint members of the Finance & General Purposes Committee 2026-27 See Appendix A	
1916	Appoint members of the Sports Association Committee 2026-27 See Appendix A	
1917	Appoint members of the Infrastructure Levy Working Party 2026-27 See Appendix A	
1918	Appointment of Representatives 2026-27 See Appendix A	
1919	Dorset Council Cranborne Chase Councillor Piers Brown. Dorset Council utilised their extended range of powers recently by seizing a vehicle known to Officers after it has reportedly been involved in a recent fly-tipping incident in Winterbourne Whitchurch. Dorset Council has launched a consultation on a proposed Dog-related Public Spaces Protection Order. A PSPO is a legal tool Councils can use to help keep	

	public places safe. The current PSPO has been in place since January 2024 and is due to expire in December 2026. Dorset & Wiltshire Fire & Rescue Authority meeting Tuesday 30th June @10.00am Salisbury City Hall. Dorset Council's deadline to apply for post -16 SEND travel assistance on 31 May 2026. Local matters to report: There has been no street cleaning in the village since the February floods. Dean Lane and the roads off remain covered in debris. Cllr Brown to notify Street Cleaning Team to arrange street cleansing. The discharge ditch at Frogmore has been cleared but the whole stretch within Frogmore Meadows needs clearing by the Developer. There is a build up of silt from the February floods. Residents of Frogmore Meadows will eventually form a 'Board' adopting general maintenance but will need to be aware of the aspects of maintenance that will need to be carried out in the future. Clerk to follow up on Cashmoor's temporary mobile home status Enforcement enquiry. Sixpenny Handley Ground Water Flood Report submitted on 6th May 2026 – disappointingly there has been no response to date to our detailed report. Cllr Brown to follow up on Dorset Council's response. There was strength of feeling that if there continues to be a lack of response from Wessex Water, Environmental Agency & Dorset Council the the Parish Council will go to press to raise awareness. Members to re-assess next month.	PB Clerk Clerk All
1920	To confirm the minutes of the last Full Parish Council Meeting held 23rd April 2026. The minutes of the meeting having been previously circulated to members were confirmed as correct and was signed by the Chairman. <i>Unanimous</i>	
1921	Matters arising from the last Full Parish Council Meeting held 23rd April 2026. The abandoned vehicle located at the Village Hall has been removed.	
1922	To confirm minutes of the Finance & General Purposes meeting held 7th May 2026. The minutes of the meeting having been previously circulated to members were confirmed as correct and was signed by the Chairman. <i>Unanimous</i>	

1923	To confirm <i>draft</i> minutes of the Annual Parish Assembly held 14th May 2026. The <i>draft</i> minutes of the meeting having been previously circulated to members were confirmed as correct with minor amendments and <u>will be signed</u> by the Chairman at next year's Annual Parish Assembly.	
1924	On-line Register of Interests. The Clerk reminded Councillors to keep their on-line register of interests up to date. On request, a link will be issued by the Clerk to Councillors.	
1925	Parish Councillor Vacancy Applications – Agree Co-option Candidate Co-option to vacant Councillor seat members considered 2 applications received for the casual vacancy. Following a vote, Mrs Helen Lawes received the majority of votes cast. Helen Lawes to be duly co-opted to the Sixpenny Handley & Pentridge PC to serve until the next ordinary elections. Clerk to advise both candidates of the result and new Councillor to sign their Declaration of Office.	
1926	To review Standing Orders & Financial Controls. The Standing Orders were reviewed as accurate and up to date with only minor amendments. The Financial Regulations having been circulated to members were reviewed as accurate and up to date with very minor amendments. Cllr Taylor reminded members of important spending thresholds along with approval to apply for a Parish Council credit card to eliminate reimbursements payments.	
1927	The Downsman Matters. Advertising revenues still to be finalised and it is anticipated that invoices will be sent out shortly. Cllr Hassall highlighted the necessity for an extra volunteer to support the current team. A role to encourage local people to contribute and give general administration support. In view of 'National Volunteers Week' PC to send out a request for Downsman Volunteers.	RH/CT/Clerk

	The basic structure of the magazine has been simplified, and new content providers are proving popular. The structure of the advertising space needs to be reviewed. The current support team is Cllrs Hassall, Taylor and the Clerk.	
1928	DAPTC Matters Cllr Taylor to attend the DAPTC AGM Zoom meeting held on 30th May 2026. Three motions to be considered: • Corfe Castle Parish Council regarding the impact of the Renters' Rights Bill on local housing, • Gillingham Town Council concerning the financial burden of maintaining closed churchyards, and • The Statement of Reasonable Expectations between DAPTC on behalf of members and Dorset Council.	
1929	Highway Matters • Still no highway maintenance in Minchington despite previous meetings with Highways. • Follow up on Dorset Council correspondence regarding K Crabbe property at the top of the High Street & overgrown hedgerow impeding pedestrians causing a safety issue.	Clerk
1930	Rights of Ways Littlefield Lane footpath is at risk of being lost to overgrown vegetation. Members recommended contacting current developer on Back Lane to seek support to improve access from Littlefield Lane to join the new development.	Clerk/IM
1931	Staff Appraisal – Item carried forward.	
1932	Correspondence • Letter from Stuart McLean – Congratulating & Thanking the PC (circulated 29/5/26). • Dorset Council Update to be circulated. • Dorset Business News to be circulated. • DAPTC E-news to be circulated.	

1933	Information for report only. • DC Dog Related Public Space Protection Order Consultation will open on 7 August 2026. • Dorset & Wiltshire Fire & Rescue Authority meeting Tuesday 30th June @10.00am Salisbury City Hall.	
1934	Parish Council Communication • The Downsman Team – advertise the supportive role vacancy • DC Dog Related Public Space Protection Order Consultation will open on 7 August 2026. • Dorset & Wiltshire Fire & Rescue Authority meeting Tuesday 30th June @10.00am Salisbury City Hall.	
	Meeting dates – Parish Office, 6 Town farm Workshops, Sixpenny Handley. TBC – Planning Committee meeting 7.30pm. 4 th June 2026 – Finance & General Purposes meeting 7.30pm 23 rd June 2026 – Full Parish Meeting 7.30pm	

Meeting Closed 9.00pm

These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.

Signed;.....23rd June 2026

Appointments 2026-27

Chairman	James Reed	
Vice-Chairman	Simon Meaden	
Planning Committee	Ian Mereweather Colin Taylor	New Councillor James Reed Andy Turner
Finance & General Purposes Committee	James Reed Dave Adams Simon Meaden	David Chick Robert Hassall Colin Taylor Ros Adams
Sports Association Committee	James Reed Colin Taylor Simon Meaden	Robert Hassall David Chick
Community Land Trust	James Reed Ian Mereweather	Andy Turner
Infrastructure Working Party	James Reed Ian Mereweather	Simon Meaden Andy Turner New Councillor
Highways & Traffic Management including street lighting.	James Reed	Andy Turner
6dH Rights of Way/Trees/Tumuli & Monuments	David Chick Robert Hassall	Dave Adams New Councillor
DAPTC & New Legislation	Colin Taylor	New Councillor
Youth & School Liaison	Rosalie Adams Andy Turner	New Councillor
6dH Village Hall Committee	Rosalie Adams	Colin Taylor
Pentridge Village Hall Committee	Colin Taylor	
Sports Facilities & Play Area	Dave Adams	Andy Turner
The Downsman	Robert Hassall	Colin Taylor
Allotments	Simon Meaden	Dave Adams
Police Liaison & Security	David Chick Robert Hassall	Simon Meaden
Emergency Planning	Ian Mereweather	Robert Hassall
Office Systems/Finance/Webmaster	Andy Turner Robert Hassall	James Reed
Home-watch Sixpenny Handley / Pentridge	Simon Meaden	David Chick Colin Taylor
Flood & Emergency Wardens	All Councillors	
Sports Pavilion Caretaker	Dave Adams	